BOMB THREAT REPORT

lifeWays

In case of a Bomb Threat, immediately email: Jon Johnston Executive Director, Administrative Services: <u>jon.johnston@lifewaysmi.org</u>

and report the incident to your supervisor.

Refer to this form when asking questions of the caller. Try to keep the caller talking for as long as possible.

Exact Wording of Threat: [Box below will expand as you type]			
When Is Bomb Going to Explode?			
Where Is It?			
What Does It Look Like?			
What Kind of Bomb Is It?			
What Will Cause It To Explode?			
Did You Place the Bomb?			
Why?			
What Is Your Name/Address?			
Sex of Caller:	Age:	Length of Call:	
Caller's Voice: If Familiar, Who Did It Sound Like?			
Calm Angry Excited Slow Rapid Soft Loud	Laughing Crying Normal Distinct Slurred Nasal Stutter	Lisp Raspy Deep Ragged Clearing Throat Deep Breathing Disguised	Accent Educated Foul Irrational Incoherent Taped
Background Sounds: Street Noises Voices PA System	Music House Noises Motor	Office Machinery Factory Machinery	Clear Static Animal Noises
Remarks: [Box below will expand as you type]			
Completed by:		Date:	Time:
Completed by: Reported To:		Date:	Time: